



CLASSROOM ENROLLMENT / ADDITION ROSTER FORM

ORANGE COUNTY VOLUNTARY PRE-KINDERGARTEN PROGRAM



Provider Name: _____ Address: _____ Vendor #: _____ Classroom letter: _____

Complete and upload this form online with the <i>Orange County only</i> Certificate of Eligibility (verify ELC of Orange County on the bottom right of the COE) to the “Document Library Management” in the VPK Enrollment Certificate Folder. File upload should include Class ID, last name and 1st name initial for each COE. Immediately notify by email your VPK Enrollment Specialist when upload is complete.		 Certificate of Eligibility (COE) # (item #2)	Class Transfers Include effective date & submit to the VPK Enrollment Dept., by fax or email		VPK Office Use			VPK Enrollment Specialist
PRINT CHILD’S LAST & FIRST NAME	(Date of birth)		From class (i.e. A)	To class (i.e. B)	Online Verified	Enrolled in EFS	Enrolled in Portal	VPK Comments Date Received _____
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