



**STATE OF FLORIDA  
STATEWIDE SCHOOL READINESS PROVIDER CONTRACT  
LICENSE EXEMPT PROVIDER RESPONSIBILITIES  
FORM OEL-SR 20LE**

**I. PARTIES AND PROVIDER TYPE**

1. **Parties.** This document is executed as an attachment to the Contract made and entered into the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between the Early Learning Coalition of Orange County (herein referred to as “COALITION”), and \_\_\_\_\_ (herein referred to as “PROVIDER”).
  
2. **Provider Type.** To be eligible to deliver the school readiness program, PROVIDER must be one of the provider types identified in section s.1002.88(1)(a), Florida Statutes (F.S.). This form is designed for use by license exempt providers. PROVIDER must check the box to indicate PROVIDER’s type:
  - A public school or nonpublic school exempt from licensure under s. 402.3025, F.S.
  - A faith-based child care provider exempt from licensure under s. 402.316, F.S.
  - A before-school or after-school program described in s. 402.305(1)(c), F.S., which is not licensed.
  - A summer camp described in s. 402.305(1)(c), F.S., which is not licensed.

**II. LICENSE EXEMPT PROVIDER RESPONSIBILITIES**

1. **Health and Safety.** In accordance with s. 1002.88(1)(c), F.S., PROVIDER agrees to provide basic health and safety of its premises and facilities and compliance with requirements for age-appropriate immunizations of children enrolled in the school readiness program.
  - a. In accordance with s. 1002.88(1)(c), F.S., PROVIDER agrees to comply with the health and safety standards and checklist(s) established pursuant to ss. 1002.82, F.S., and Rule 6M-4.620, F.A.C., and verified by the Department of Children and Families or, if applicable, Local Licensing Agency.
  - b. In accordance with s. 1002.88(1)(e), F.S., PROVIDER agrees to employ child care personnel, as defined in s. 402.302(3), who have satisfied the screening requirements of chapter 402 and fulfilled the training requirements of the office pursuant to Rule 6M-4.620, F.A.C.
  
2. **Group Size and Staff to Children Ratio.**

In accordance with s. 1002.88(1)(d), F.S., PROVIDER agrees to maintain the required group size and staff to child ratio in accordance with ss. 402.302(8) or (11), F.S., as applicable, and as verified pursuant to s. 402.311, F.S.
  
3. **Insurance.**
  - a. **General liability.** In accordance with s. 1002.88(1)(l), F.S., PROVIDER agrees to maintain general liability insurance and provide the coalition with written evidence of general liability insurance coverage, including coverage for transportation of children if school readiness program children are transported by PROVIDER. PROVIDER must obtain and retain an

insurance policy that provides a minimum of \$100,000 of coverage per occurrence and a minimum of \$300,000 general aggregate coverage. PROVIDER must add the coalition as a named certificate holder and as an additional insured. PROVIDER must provide COALITION with a minimum of ten (10) calendar days' advance written notice of cancellation of or changes to coverage. The general liability insurance required by this paragraph must remain in full force and effect for the entire period of this Contract.

**b. State Agencies and Subdivisions.** In accordance with section 1002.88(1)(o), F.S., if PROVIDER is a state agency or a subdivision thereof, as defined in s. 768.28(2), PROVIDER agrees to notify the coalition of any additional liability coverage maintained by the provider in addition to that otherwise established under s. 768.28, F.S.

**4. Substitute Instructors.** In accordance with s. 1002.83(14), F.S., COALITION may request a list of all individuals currently eligible to act as a substitute teacher from a school district. If PROVIDER is a child care facility as defined in s. 402.302, F.S., PROVIDER may employ individuals listed as substitute instructors for the purpose of providing the school readiness program, the Voluntary Prekindergarten Education Program, and all other legally operating child care programs.