



Community Member Committee Application

Personal Information

Last Name:	First Name:	Middle Name:
Home Address:		
Home Phone:	Mobile Phone:	Home Email:
Employer Name:		Job Title:
Employer Address:		
Business Phone:	Business Fax:	Business Email:
My employer is (check one): <input type="checkbox"/> a private for-profit enterprise <input type="checkbox"/> a private non-profit enterprise <input type="checkbox"/> a public entity		
My employer operates in (list all applicable counties/states):		
My employer is a member of (list all applicable Chamber of Commerce or Economic Development Corporation):		
Please direct Coalition business information to (check one): <input type="checkbox"/> my home contact information <input type="checkbox"/> my employer contact information		

Community Involvement

Please list up to five: civic, professional, business and any other organizations of which you are or have been a member. Please list your current affiliation(s) first:

Organization	Date of Membership	Position Held

Community Member Characteristics

The Coalition strives to reflect the makeup of our community. To assist us in that effort, please respond to the questions below:

Race (check one): <input type="checkbox"/> African-American <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Hispanic <input type="checkbox"/> White, non-Hispanic <input type="checkbox"/> Other	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Age: <input type="checkbox"/> under 18 <input type="checkbox"/> 19-24 <input type="checkbox"/> 25-40 <input type="checkbox"/> 41-50 <input type="checkbox"/> 51 or older
Are you a Veteran: <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a parent: <input type="checkbox"/> Yes <input type="checkbox"/> No Children's Ages _____	Do you require any special accommodation in order to participate fully in Coalition committee meetings: <input type="checkbox"/> Yes (specify) _____ <input type="checkbox"/> No

Committee Interest

Which Coalition Committee(s) interest you?

Committee descriptions:

- ___ **Executive Committee** (chairman of board serves as chair) is composed of the five officers and up to two at-large members appointed annually by the Chair. Except for the power to amend the Articles of Incorporation and Bylaws, the Executive Committee shall have all of the powers and authority of the Board of Directors in the intervals between meetings of the Board of Directors, subject to the direction and control of the Board of Directors. *The committee meets monthly.*
- ___ **Governance Committee** (historically vice chair serves as chair) is responsible for recommending changes, as needed, to the corporate bylaws, keeping the membership at capacity, identifying educational topics of interest, and recommending changes to committee and taskforce structures to promote achievement of the Strategic Plan. *The committee meets bi-monthly.*
- ___ **Finance Committee** (treasurer serves as chair) is responsible for developing and reviewing appropriate accounting and fiscal procedures and internal controls; reviewing and recommending an annual budget and subsequent modifications thereof; and conducting oversight in the selection of the audit firm and completion of the audit. *The committee meets bi-monthly.*
- ___ **Quality Initiatives Committee** (chair is elected by board) is responsible for overseeing the identification, prioritization, development and implementation of all quality initiatives undertaken by the Board of Directors. *The committee meets bi-monthly.*
- ___ **Human Resources Committee** (chair is elected by board) is responsible for advising the CEO on personnel matters related to organizational structure, salary surveys, benefit options, and employee health and morale. *The committee meets as needed based on the issues presented.*
- ___ **Gala Committee** (chair/co-chair appointed by chairman of the board) is responsible for providing guidance and overseeing progress of the implementation of the First Five Years Gala. The Gala chair/co-chair appoints the Auction chair/co-chair. *Meeting schedule moves from monthly to bi-weekly to weekly as gala gets closer.*
- ___ **Food Security Taskforce** (chair is elected by board) is responsible for advancing the community's understanding of the nutritional needs of very young children. Past initiatives included infant/toddler food drives and promoting community gardens. *The taskforce meets bi-monthly.*
- ___ **Best Business Practices Taskforce** (chair is elected by board) is responsible for researching ways to promote best practices in operating child care. Current initiatives under development include researching the South Florida provider leadership institute and completing the development of the Emergency Plan tool. *The taskforce and its emergency planning workgroup meet bi-monthly.*
- ___ **Messaging Taskforce** (chair is elected by board) is responsible for honing the messaging used by staff and board members to market the coalition. *The taskforce meets bi-monthly.*

Statement of Interest

Please indicate your reasons for applying and the qualifications you bring that will enhance the work of the Coalition committee(s) you are applying for attach additional pages as necessary:

Commitment and Operational Statements

Member Commitment: Serving on Early Learning Coalition of Orange County committees will require a commitment of time, including regular meeting attendance, reading and becoming educated about many aspects of early childhood development, workforce development, welfare reform, and education. The Coalition sets its meeting schedule at the annual meeting in October of each year. In addition, committee members are asked to:

- Make an In-kind or financial contribution toward the well-being of the organization
- Attend signature events

Conflict of Interest: Conflict of interest may occur when an item is presented that will directly affect you, your employer, or another organization with which you are involved. Conflict of interest rules generally require you to disclose the conflict, and abstain from discussion on the matter.

Government in the Sunshine: The Early Learning Coalition of Orange County is a legislatively mandated group subject to the guidelines of Florida Statutes 286.011. As such, all meetings where two or more Board members are present and Coalition business is discussed must be publicly noticed in advance of the meeting.

I have read and understand the above statements and agree to abide by these. I also attest to the accuracy of all remaining information included above.

Nominee Signature

Date

For additional information or to submit a completed Application contact:

EARLY LEARNING COALITION OF ORANGE COUNTY
7700 Southland Boulevard, Suite 100
Orlando, FL 32809
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Fax: 407-749-0282