



July 24, 2018

Dear Colleague:

The EARLY LEARNING COALITION OF ORANGE COUNTY is pleased to announce it is currently accepting nominations for individuals interested in serving on the Coalition Board of Directors as the private child care provider representative as mandated by Florida Statute 1002.83.

To be eligible for nomination, the individual must own or be employed by a licensed, private for-profit childcare program, which is either center or home based, and cannot have any Class 1 violations within the last two (2) years and cannot have a history of Class 2 and/or Class 3 violations. The program also cannot be classified in CCR&R as faith-based.

Additionally, the individual must be willing and able to give of the time required for Coalition board and committee meetings. Nominees should assume a commitment of at least 3 to 4 hours per month in meeting and meeting preparation time.

The term of office will be from election and ratification by the Coalition to October 2022.

A Board Membership Application and a Board Participation agreement are attached. Please note that **all completed forms must be received by the Coalition office no later than August 15, 2018.**

As indicated, the forms must be faxed to 407-749-0282 or sent by U.S. mail to:

EARLY LEARNING COALITION OF ORANGE COUNTY
ATTN: Private Provider Representative Nomination
7700 Southland Blvd., Ste. 100
Orlando, FL 32809

Questions regarding this opportunity may be addressed to me at 407-841-6607 extension 106 or via email to Karen@elcoc.org.

Thank you for all you do for Orange County children.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen Willis".

Karen Willis, CWDP
Chief Executive Officer

Early Learning Coalition of Orange County

Board Membership Application		
Personal Information		
Last Name:	First Name:	Middle Name:
Home Address:		
Home Phone:	Mobile Phone:	Home Email:
Employer Name:		Job Title:
Employer Address:		
Business Phone:	Business Fax:	Business Email:
My employer is (check one); <input type="checkbox"/> a private for-profit enterprise <input type="checkbox"/> a private non-profit enterprise <input type="checkbox"/> a public entity		
My employer operates in (list all applicable counties/states):		
My employer is a member of (list all applicable Chamber of Commerce or Economic Development Corporation):		
Please direct Coalition business information to (check one): <input type="checkbox"/> my home contact information <input type="checkbox"/> my employer contact information		
Community Involvement		
Please list up to five community, civic, professional, business and any other organizations of which you are or have been a member. Please list your current affiliation(s) first:		
Organization	Date of Membership	Position Held
Member Classification		
Seats on the Coalition are established by state statute. Please indicate below the classification for which you are applying.		
<input type="checkbox"/> Private Sector Please indicate whether: You currently have or, if retired, have had policy making or hiring authority in the for-profit company noted as my employer: <input type="checkbox"/> Yes <input type="checkbox"/> No You or your family members derive income from early education and care programs: <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Child Care Provider Representative (see nomination provision below) Please indicate which type of program you currently work in: <input type="checkbox"/> Faith-based program (Center) <input type="checkbox"/> Private program (Center or Home)	
<input type="checkbox"/> Children with Disabilities Representative	<input type="checkbox"/> Community At Large Representative	

Statement of Interest

Please indicate your reasons for applying and the qualifications you bring that will enhance the work of the Coalition as well as board committee interests/expertise [Finance/HR/Governance/Quality/Food Security/Best Business Practices] (attach additional pages as necessary):

Nominee Characteristics

The Coalition strives to reflect the makeup of our community. To assist us in that effort, please respond to the questions below:

<p>Race (check one):</p> <p><input type="checkbox"/> African-American</p> <p><input type="checkbox"/> American Indian or Alaskan Native</p> <p><input type="checkbox"/> Hispanic</p> <p><input type="checkbox"/> White, non-Hispanic</p> <p><input type="checkbox"/> Other</p>	<p>Gender:</p> <p><input type="checkbox"/> Male</p> <p><input type="checkbox"/> Female</p>	<p>Age:</p> <p><input type="checkbox"/> under 18</p> <p><input type="checkbox"/> 19-24</p> <p><input type="checkbox"/> 25-40</p> <p><input type="checkbox"/> 41-50</p> <p><input type="checkbox"/> 51 or older</p>
<p>Are you a Veteran:</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>	<p>Are you a parent:</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Children's Ages</p> <p>_____</p>	<p>Do you require any special accommodation in order to participate fully in Coalition business meetings:</p> <p><input type="checkbox"/> Yes (specify) _____</p> <p><input type="checkbox"/> No</p>

Commitment and Operational Statements

Member Commitment: Serving on the Early Learning Coalition of Orange County will require a commitment of time, including regular Coalition meetings, involvement in at least one (1) committee, reading and becoming educated about many aspects of early childhood development, workforce development, welfare reform, and education. The Coalition sets its meeting schedule at the annual meeting in October of each year. In addition, members:

- Serve a term of four-years (may reapply for an additional four-year term not to exceed a maximum of two consecutive four-year terms)
- Make an In-kind or financial contribution toward the well-being of the organization
- Attend signature events

Conflict of Interest: Conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, or another organization with which you are involved. Conflict of interest rules generally require you to disclose the conflict, and abstain for discussion and/or voting on the matter. Selected members are prohibited from voting during Coalition meetings at any time.

Government in the Sunshine: The Early Learning Coalition of Orange County is a legislatively mandated group subject to the guidelines of Florida Statutes 286.011. As such, all meetings where two or more Board members are present and Coalition business is discussed must be publicly noticed in advance of the meeting.

Financial Disclosure: All Board members may be required, when directed by Corporate legal counsel, to file the short form financial disclosure annually with their Supervisor of Elections. Failure to do so has significant financial penalties.

I have read and understand the above statements and agree to abide by these. I also attest to the accuracy of all remaining information included above.

Nominee Signature

Date

Nominating Individual or Organization

(To be completed only for individuals seeking nomination as a childcare provider representative.)

The Childcare Representative seats are subject to election. As such, to be placed on the ballot candidates must be nominated. Individuals may nominate themselves.

This nomination is for the Coalition Board seat reserved for (check one) _____ a private childcare provider _____ a faith-based childcare provider, and is submitted on behalf of the nominee referenced above.

Nominating Individual Name and Title

Date

Organization

For additional information or to submit a completed Application contact:

EARLY LEARNING COALITION OF ORANGE COUNTY
7700 Southland Boulevard, Suite 100
Orlando, FL 32809
Phone: 407-841-6607
Fax: 407-749-0282



AGREEMENT OF MEMBER OF BOARD OF DIRECTORS FOR ANNUAL PARTICIPATION EXPECTATIONS

October 2018 to October 2019

MISSION STATEMENT - The Mission of the Early Learning Coalition of Orange County is to provide unified leadership, support and guidance to ensure that the children of our community to reap the benefits of developmentally appropriate, research-based school readiness and VPK programs, respecting the role of the parent as their child's first teacher.

BOARD OF DIRECTORS GENERAL RESPONSIBILITIES

1. Governance (Oversee/Evaluate, Review/Monitor)
2. Leadership (In partnership with CEO and management, guide the mission and direction)
3. Stewardship (Ensure dedication to and use of assets for benefit of public)

1. GOVERNANCE

- a. Ensure the integrity of the Coalition by declaring and refraining from voting on any issue where you may have an actual or perceived conflict of interest.
- b. Strive to attend 100% of the scheduled Board of Directors meetings.
- c. Chair and/or serve on a standing committee, special project committee or task force.

2. LEADERSHIP

- a. Advocacy
 - Serve as an advocate for the Early Learning Coalition of Orange County (ELCOC or the Coalition).
 - Articulate your passion, expertise and insight on early learning to others.
 - Use your influence and connections on behalf of the ELCOC. Share contacts and ideas that benefit specific programs, special events and initiatives.
- b. Identify and help secure other resources to support and expand the work of the ELCOC
- c. Invite and accompany at least two individuals to attend an ELCOC event and participate in an ELCOC volunteer program

3. STEWARDSHIP

- a. Make a corporate and/or personal, financial contribution to the Coalition.
 - Monetarily support fundraising activities to achieve a meaningful personal giving goal annually.
 - Utilize personal contacts to secure contributions from friends, individuals, businesses, civic clubs, associations and foundations.
 - Monetarily support and attend Coalition events and fundraising efforts such as: "Destination Kindergarten: A 2,000 Day Journey", "Volunteer Breakfast", "Provider Appreciation Ceremony" and "The First Five Years Gala".
- b. In-kind contributions are welcomed if they provide a cost savings and /or have the potential for raising significant revenue.

I acknowledge and concur with the terms of this agreement.

Print Name

Date

Signature