



## RFP #2023-03 Computer Performance Management and Software Services

### NOTICE #1 - Submission of RFP 2023-03 changes

Early Learning Coalition of Orange County has made changes to the RFP 2023-03 Computer Performance Management and Software Services submission instructions:

Section 6.3 SUBMISSION states:

To be considered, the following must be received by the Early Learning Coalition of Orange County, **Attention: Jamie Lopez, Procurement and Grants Manager | 7700 Southland Blvd Ste 100, Orlando, FL 32809 on or before 3:00 p.m. (EST)** on the date noted in the Schedule of Events. The outside cover of the original shall be clearly marked as "ORIGINAL."

- ONE (1) ORIGINAL SEALED PROPOSAL (with separate file/binder for the budget) and the documents requested on Section 6.1.A);
  - **Please hold Original Sealed Proposal until further notice due to COVID-19 pandemic.**
- ~~SIX (6) SEALED COPIES OF the Proposal; or ONE (1) ELECTRONIC COPY (USB's or CD's) of the Proposal; W~~
  - **Waived.**
- ~~SIX (6) SEALED COPIES OF the Budget Proposal; and or ONE (1) ELECTRONIC COPY (USB's or CD's) of the Budget Proposal~~
  - **Waived.**

The Coalition cautions proposers to assure actual delivery of their Proposal either ~~hand delivered or mailed via U.S. mail or overnight courier, directly to the address and contact above, no later than the deadline set for submission of the Proposals.~~ Proposals and modifications to Proposals received after the time and date specified herein for Proposal submission will not be considered. Submissions by ~~e-mail or facsimile~~ will not be accepted.

**Due to COVID-19 we are closed to the public and not accepting any deliveries, we will be accepting email submissions.**

**Please submit to: [JLOPEZ@ELCOC.ORG](mailto:JLOPEZ@ELCOC.ORG) on or before Thursday, March 26, 2020 at 3:00PM EST.**

**Please follow these steps for submission via email:**

**1. Please type on the subject line: RFP #2023-03 Submission from (enter your entity's name).**

**2. Please list each individual PDF as follow:**

- **Entity Name – RFP 2023-03 - Exhibit 1**
- **Entity Name – RFP 2023-03 - Exhibit 1B**
- **Entity Name – RFP 2023-03 - Exhibit 2**
- **Entity Name – RFP 2023-03 - Exhibit 3A**
- **Entity Name – RFP 2023-03 - Exhibit 3B**
- **Entity Name – RFP 2023-03 - Exhibit 4**
- **Entity Name – RFP 2023-03 - Exhibit 5**
- **Entity Name – RFP 2023-03 - Exhibit 6**
- **Entity Name – RFP 2023-03 - Exhibit 7**
- **Entity Name – RFP 2023-03 - Exhibit 8**
- **Entity Name – RFP 2023-03 - Exhibit 9**
- **Entity Name – RFP 2023-03 - Exhibit 10**
- **Entity Name – RFP 2023-03 - Exhibit 11**
- **Entity Name – RFP 2023-03 - Exhibit 12**
- **Entity Name – RFP 2023-03 – Proposal**
- **Entity Name – RFP 2023-03 – Appendix E Form A**
- **Entity Name – RFP 2023-03 – Appendix E Form**

**3. Should you want to submit by providing a link to your documents, please ensure the documents in your link are named accordingly.**

PROPOSALS RECEIVED AFTER THE SUBMISSION DEADLINE SHALL NOT BE CONSIDERED. NO CHANGES, MODIFICATIONS, OR ADDITIONS TO THE PROPOSALS SUBMITTED WILL BE ACCEPTED BY THE COALITION AFTER THE SUBMISSION DEADLINE HAS PASSED.

For more detailed information and additional resources please visit:

<https://elcoforangecounty.org/about/procurement/>

The Early Learning Coalition of Orange County will continue to provide you timely updates as we receive guidance and additional information.