

Arrival/Departure

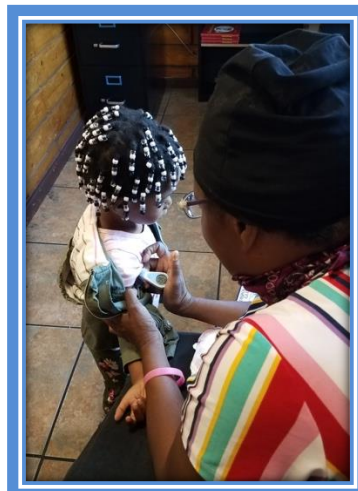
Phase II



Arrival/Departure Best Practices

Phase II - Minimal to Moderate Community Transmission

As you think of how your facility is dealing with the impact of Coronavirus, you have to determine how to remain a safe center for staff and children as the restrictions on movement, social distancing, and the use of personal protective equipment (PPE) begin to relax. While sanitation remains a priority in our centers on a normal basis, we want to continue to remain vigilant concerning hygiene practices during arrival and departure procedures (CDC, 2020).



Checklist for Arrival & Departure

Center of Disease Control and Prevention

- Consider staggering arrival and drop off. This will help with social distancing outside the facility or in front of the facility.
 - Provide taped markers on the floor or sidewalk for parents to wait 6 feet apart.
 - Have staff member greet children outside as they arrive. Require staff to wear personal protective equipment (PPE).
 - Keep the sign-in sheets at the drop off and pickup area; this will help parents move in and out smoothly.
 - Wash hands or use hand gel before and after signing in and out. If you can, place hand gels near sign-in stations. Hand gel should be at least 60% alcohol, fragrance-free, and kept out of the reach of children.
 - Parents should use their own pen when signing in. If check-in is electronic, provide alcohol wipes that have 70% alcohol in it and clean the screens or keyboards often.
- Do health screening and temperature checks on children while wearing PPE.
 - Person(s) who have a fever of 100.4⁰ (38.0⁰C) or above or other signs of illness should not be admitted to the facility. Encourage parents to be on the alert for signs of illness in their children and to keep them home when they are sick.
 - Designate a staff member to be the drop off/pick up person to walk all children to their classroom, and at the end of the day, walk all children back to their cars.
 - (Infants could be transported in their car seats. Store car seats out of children's reach.)

