



RFQ 2122-11

Early Childhood Technology Training Services

The Early Learning Coalition of Orange County (ELCOC) seeks the assistance of a qualified consultant to develop and lead technology training services to early childhood child care owners, directors, and family child care home providers in our community.

We assume the consultancy will occur between February 10, 2022 and June 30, 2022. Options to continue the consultancy to refine and expand the engagement may extend through June 30, 2023 based on ELCOC need and funding availability.

For more information on ELCOC go to <https://elcoforangecounty.org/>

The specific assistance desired is:

- Provide early childhood business administrators with relevant business technology training in support of their enhanced program operations. Assess participants' level of technology expertise to match participants with appropriate level of training. Ability to work with participants with diverse levels of experience with technology.
- Provide a maximum sixty participants with training in groups with a maximum size of ten.
- Identifiable metrics to capture and report legal/business services and common issues, concerns, successes, and relevant needs to further inform ELCOC early childhood business supports.
- One or more contracts may be awarded in support of this RFQ.

The ELCOC collaborates with and supports our diverse and culturally rich early childhood community serving Orange County's young children and their families. Applicants familiar with working with early childhood programs and our community's diverse business community are especially encouraged to apply.

Qualified applicants should submit credentials, a brief description of your approach to the above, and proposed bid not later than 4:00 p.m. on February 4, 2022. Submissions should be sent to:

Cindy Jurie
Director of Research and Special Projects
CJurie@elcoc.org

Jamie Lopez
Procurement and Grants Manager
jlopez@elcoc.org

For more detailed information and additional resources please visit:
<https://elcoforangecounty.org/about/procurement/>

NO PHONE CALLS PLEASE.