



Answers to Inquiries
ITB #2326-01 | Educational Materials

Inquiries	
Question	Will vendors be able to call in for the Bid opening?
Response	No.
Question	Is there a more detailed list of specific items needed?
Response	We order for multiple programs, and it varies for each program and year depending on need.
Question	What is the proposed delivery time for materials?
Response	5-7 days unless request for expedited shipment. If there is a cost for that, must include in proposal.
Question	How many sites will you be shipping too?
Response	We cannot be specific at this time. Potential shipping sites are all located in Orange County, Florida.
Question	When preparing our quotes will there be a minimum quantity we need to quote?
Response	This ITB is for one year. Last FY we ordered from one unit to 400 units. Please provide discount for one and discounts for quantities thereafter.
Question	What funding sources will be used for the purchase of materials and/or services included in this ITB?
Response	Multiple. This ITB encompasses purchases made by all ELCOC programs.
Question	Will initial purchases from awarded vendor(s) on this ITB be made in 2023?
Response	The spend noted in the ITB is from ELCOC FY 2022-2023. We anticipate a similar spend in 2023-2024 (July 1, 2023, through June 30, 2024).
Question	On page 2 and page 7, the submission requirements indicate one (1) electronic copy must be received by the due date. Is a hard copy also to be provided along with the flash drive?
Response	No paper proposal is required. We are trying to minimize paper and make it more cost effective for proposers to respond. One flash drive is sufficient.
Question	Will the inclusion of proposed deviations/exceptions to the document's terms and conditions result in either a respondent's bid being deemed noncompliant and rejected, or in a point deduction?
Response	If you are speaking of our vendor terms and conditions, they are necessary. Our funders require specific language for contract.



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Question	Does a submitting organization need to be registered as a vendor in order to be awarded? (See: https://elcoforangecounty.org/procurement/)
Response	No, but to contract after award does require that.
Question	Does submitting a bid to this ITB preclude us from submitting proposals to other potentially upcoming ITBs/RFPs?
Response	No.