

**DESCRIPTION OF INTENDED  
SINGLE SOURCE PURCHASE  
(PUR 7776)**

AGENCY: Early Learning Coalition of Orange County

TITLE: ARPA Training and Professional Development

Short description of the commodity or service desired: Training Materials from Teachstone for Observer Training and to Facilitate ARPA WCW Pre-K Bonus Cost and Upskill Director Cost

CONTACT

Name: Amy Richter

Address: 7700 Southland Blvd., Suite 100, Orlando, FL 32809

Telephone: 321-468-3701

Email: arichter@elcoc.org

Internal tracking number, if any:

**Date posted:**

**Last day for receipt of information:**

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes (F.S.), and will remain posted for a period of at least 15 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

CLASS training programs and associated certifications. Including, but not limited to, CLASS® Training and Professional Development Programs, CLASS® On-Line Training and Professional Development Programs, CLASS Printed Materials, CLASS Observation support, CLASS Observation training.

Quantity or Term (as appropriate):

Through 6/30/24

Requestor (division, bureau, office, individual, as appropriate):

Early Learning Coalition of Orange County

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

American Rescue Plan (ARP) Act Initiatives

Intended Single Source:

Teachstone, Inc.

Estimated Dollar Amount: \$300,000.00

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

See below.

Teachstone is the single sole source provider for CLASS training programs and associated certifications. Including, but not limited to, CLASS® Training and Professional Development Programs, CLASS® On-Line Training and Professional Development Programs, CLASS Printed Materials. Teachstone is the single sole source provider of the authorized training/affiliate license program that allows individuals to provide licensed Teachstone training outside of their identified organization. Teachstone is also the sole provider of CLASS® printed and online materials including, but not limited to, those described at [www.teachstone.com](http://www.teachstone.com).

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Dr. Scott Fritz, Chief Executive Officer

Paul Spears, Chief Financial Officer

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall provide notice of its intended decision to enter a single-source purchase contract in the manner specified in Rule 60A-1.045, Florida Administrative Code, and section 120.57(3), F.S.