

**DESCRIPTION OF INTENDED
SINGLE SOURCE PURCHASE
(PUR 7776)**

AGENCY: Early Learning Coalition of Orange County

TITLE: ARPA Training and Professional Learning Activities

Short description of the commodity or service desired: 45 Hour DCF Childcare Training Classes

CONTACT

Name: Amy Richter

Address: 7700 Southland Blvd, Suite 100, Orlando, FL 32809

Telephone: 7321-468-3701

Email: arichter@elcoc.org

Internal tracking number, if any:

Date posted:

Last day for receipt of information:

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes (F.S.), and will remain posted for a period of at least 15 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):
45 Hour DCF Childcare Training Classes

Quantity or Term (as appropriate):
Through June 30, 2024

Requestor (division, bureau, office, individual, as appropriate):
Early Learning Coalition of Orange County

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):
Administer the DCF State Mandated classes and competency exams

Intended Single Source:
Community Coordinated Care for Children, Inc. (4C)

Estimated Dollar Amount:
\$150,000.00

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

Community Coordinated Care for Children, Inc. (4C) is the designated child care training coordinating agency authorized by the Department of Children and Families (DCF) through contract LC929 as the sole source to oversee and administer the DCF State Mandated classes and competency exams in Circuits 9 and 18 (Brevard, Osceola, Orange and Seminole counties). There are no additional agents approved by DCF to represent/provide these services in our circuits.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Dr. Scott Fritz, Chief Executive Officer

Paul Spears, Chief Finance Officer

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall provide notice of its intended decision to enter a single-source purchase contract in the manner specified in Rule 60A-1.045, Florida Administrative Code, and section 120.57(3), F.S.