

**NOTICE OF INTENDED DECISION  
TO ENTER INTO A SINGLE SOURCE CONTRACT  
(PUR 7778)**

This Notice of Intended Decision to Enter into a Single Source Contract is posted in accordance with Rule 60A-1.045, Florida Administrative Code, and section 287.057(3), Florida Statutes.

**AGENCY:** Early Learning Coalition of Orange County

**TITLE:** ARPA Training and Professional Development

Short description of the commodity or service desired: Training Materials from Teachstone for Observer Training and to Facilitate ARPA WCW Pre-K Bonus Cost and Upskill Director Cost

**CONTACT**

Name: Amy Richter

Address: 7700 Southland Blvd., Suite 100, Orlando, FL 32809

Telephone: 321-468-3701

Email: arichter@elcoc.org

Internal tracking number, if any:

DMS Single Source number, if applicable:

**Date posted:**

**Time posted:**

**Commodity or Contractual Service** (commodity or United Nation Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

CLASS training programs and associated certifications. Including, but not limited to, CLASS® Training and Professional Development Programs, CLASS® On-Line Training and Professional Development Programs, CLASS Printed Materials, CLASS Observation support, CLASS Observation training.

**Requestor** (division, bureau, office, individual, as appropriate):

Early Learning Coalition of Orange County

**Performance and/or Design Requirements** (intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, as appropriate):

American Rescue Plan (ARP) Act Initiatives

**Intended Single Source:**

Teachstone, Inc.

**Price:** \$300,000.00

**Justification for Single Source Purchase** (what is necessary and unique about the commodity, contractual service, or source; steps taken to confirm unavailability of competition, as appropriate):

Teachstone is the single sole source provider for CLASS training programs and associated certifications. Including, but not limited to, CLASS® Training and Professional Development Programs, CLASS® On-Line Training and Professional Development Programs, CLASS Printed Materials. Teachstone is the single sole source provider of the authorized training/affiliate license program that allows individuals to provide licensed Teachstone training outside of their identified organization. Teachstone is also the sole provider of CLASS® printed and online materials including, but not limited to, those described at www.teachstone.com.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Dr. Scott Fritz, Chief Executive Officer

Paul Spears, Chief Financial Officer

**Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protests may be filed with the agency by:**

**Mail:** 7700 Southland Blvd., Suite 100, Orlando, FL 32809

**Email:** arichter@elcoc.org

**Fax:** 407-749-0282