



Answers to Inquiries
RFP #2024-03 | Audit and Tax Services

Inquiries	
Question	How long has MKA been the Coalition's auditor?
Response	The last RFP for Audit and Tax Services was posted in 2020 and awarded to MKA.
Question	What is the BOD & CFO's philosophy on auditor rotation?
Response	The ELCOC will ensure the Coalition receives the highest quality goods and services at optimum costs and will ensure full and open competition in accordance with F.S. Chapter 287.057 and OMB Circular A-110.43-48 (2 CFR Part 215).
Question	Do you have a scale or grading tool that will be utilized to evaluate each proposal? If so, what is it.
Response	We have posted the document to the solicitation area of the ELCOC website.
Question	What amount has been budgeted for the 990-vs audit for the fiscal year ended June 30, 2024?
Response	This is a competitive procurement. Please submit your best proposal.
Question	What was the Audit fee for each of the last three fiscal years?
Response	This is a competitive procurement. Please submit your best proposal.
Question	What was the preparation fee for the 990 for each of the last three fiscal years?
Response	This is a competitive procurement. Please submit your best proposal.
Question	Can we obtain a copy of the 2022/23 Audit Financial statements?
Response	This was emailed to all who submitted intent previously.
Question	What month had the previous auditor conducted on-site field work during each of the two previous fiscal years?
Response	ELCOC minimum requirements for field work timing is included in the RFP document.
Question	What dates did the previous auditor provide the draft audit report to the Coalition for each of the two fiscal years?
Response	ELCOC minimum requirements for draft audit report receipt is included in the RFP document.
Question	What dates did the previous auditor present the final audit to the BOD for the two previous fiscal years?
Response	ELCOC minimum requirements for BOD presentation is included in the RFP document.
Question	What were the total fees paid to the previous auditor for all services for each of the two previous fiscal years?



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Response	This is a competitive procurement. Please submit your best proposal.												
Question	What non attest services did the previous auditor provide?												
Response	The prior auditor prepared the 990 as well as assisted with the preparation of the financial statements and footnotes.												
Question	What non attest services are expected to be performed for this engagement?												
Response	The auditor will be asked to assist with the preparation of the financial statements and footnotes as well as prepare the 990.												
Question	What is the makeup of the "procurement committee" staff to BOD ratio?												
Response	The proposal evaluation committee will consist of a minimum of 3 members.												
Question	What financial software is utilized by the Coalition?												
Response	Abila.												
Question	Are data files stored locally or on cloud-based storage? If Cloud, whom is the provider?												
Response	ELCOC files are stored on Microsoft One Drive.												
Question	<p>Which of the following fee presentations would be graded the highest points?</p> <table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: center; border-bottom: 1px solid black;">Example 1</th> <th style="text-align: center; border-bottom: 1px solid black;">Example 2</th> </tr> </thead> <tbody> <tr> <td style="padding-left: 40px;">Audit Fee</td> <td style="text-align: center;">\$ 60,000</td> <td style="text-align: center;">\$ 50,000</td> </tr> <tr> <td style="padding-left: 40px;">Discount/Contribution</td> <td style="text-align: center;">- _____</td> <td style="text-align: center;">(10,000) _____</td> </tr> <tr> <td style="padding-left: 40px;">Net fee</td> <td style="text-align: center;">\$ 60,000 _____</td> <td style="text-align: center;">\$ 60,000 _____</td> </tr> </tbody> </table>		Example 1	Example 2	Audit Fee	\$ 60,000	\$ 50,000	Discount/Contribution	- _____	(10,000) _____	Net fee	\$ 60,000 _____	\$ 60,000 _____
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Response	This is a competitive procurement. Please submit your best proposal.												
Question	Based on Management's previous experience, what areas of previous audit services provided by the auditor could be improved upon to make a better audit experience?												



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Response	RFP requirement per DEL to open up competition among companies to produce the most competitive/advantageous bid for the ELCOC.
Question	What is the reasoning for the RFP? Is it dissatisfaction with the current provider or part of due diligence?
Response	RFP requirement per DEL to open up competition among companies to produce the most competitive/advantageous bid for the ELCOC.
Question	We noticed several findings, have all of those been corrected?
Response	Yes
Question	Do you have an established budget for the audit/tax project?
Response	This is a competitive procurement. Please submit your best proposal.
Question	Would you have any availability for a brief scoping call in the next week?
Response	The Cone of Silence prohibits oral communications regarding this RFP. This is designed to protect the integrity of the procurement process.
Question	Is it possible to conduct the audit remotely?
Response	ELCOC would like in-house audit services for a minimum of year one.
Question	What were the prior year(s) audit fees?
Response	This is a competitive procurement. Please submit your best proposal.
Question	Why is the Coalition requesting proposals for audit services?
Response	RFP requirement per DEL to open up competition among companies to produce the most competitive/advantageous bid for the ELCOC.