

**NOTICE OF INTENDED DECISION  
TO ENTER INTO A SINGLE SOURCE CONTRACT  
(PUR 7778)**

This Notice of Intended Decision to Enter into a Single Source Contract is posted in accordance with Rule 60A-1.045, Florida Administrative Code, and section 287.057(3), Florida Statutes.

AGENCY: Early Learning Coalition of Orange County

TITLE: Teacher Created Materials Building Connections Series

Short description of the commodity or service desired: Pre-K social-emotional learning and professional development for Orange County SR providers

CONTACT

Name: Amy Richter

Address: 7700 Southland Blvd, Suite 100, Orlando, FL 32809

Telephone: 321-413-5675

Email: arichter@elcoc.org

Internal tracking number, if any:

DMS Single Source number, if applicable:

**Date posted:**

**Time posted:**

Commodity or Contractual Service (commodity or United Nation Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):  
Building Connections book collection, guide, activities and professional development

Requestor (division, bureau, office, individual, as appropriate):  
Early Learning Coalition of Orange County

Performance and/or Design Requirements (intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, as appropriate):  
Pre-K social-emotional learning support and professional development for Orange County SR providers designed to make classroom management and relationship building easier for educators.

Intended Single Source:

Teacher Created Materials, Inc., a certified woman owned minority business

Price:

\$300,000.00

Justification for Single Source Purchase (what is necessary and unique about the commodity, contractual service, or source; steps taken to confirm unavailability of competition, as appropriate):

Teacher Created Materials, Inc., is the publisher and sole source provider and copyright owner within the United States for the Building Connections series The "Building Connections" series by Teacher Created Materials is a curated PreK-3 collection featuring 12 picture books, focusing on social-emotional learning (SEL) and literacy. These kits, often paired with Free Spirit Publishing, offer read-aloud activities, digital resources, and strategies for building classroom community and life skills. With over 80 activities, teacher-led, and digital resources including read-along ebooks, audio, and family engagement letters, Building Connections fosters community, empathy, and listening skills through 15-20 minute sessions.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Melanie Kestory, Chief of Strategy and Educational Support

Dr. Scott Fritz, Chief Executive Officer

Jenny Longo, Chief Finance Officer

**Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protests may be filed with the agency by:**

**Mail: 7700 Southland Blvd, Suite 100, Orlando, FL 32809**

**Email: [arichter@elcoc.org](mailto:arichter@elcoc.org)**

**Fax: 407-749-0282**